

MEMO

Date: January 26, 2012

To: Joanne Slater, Town Clerk

From: Denise Menard, First Selectman

Re: Budget Presentations

Please be advised the Board of Selectmen will hold a Budget Workshop on Tuesday, February 21, 2012 beginning at 5:00 p.m. at East Windsor Town Hall.

The purpose of this workshop is for the following departments to present their budgets.

Parks and Recreation Department
Police Commission
Police Department/ related depts.
Emergency Management
Information Technology

/bmd

Distribution:
Board of Selectmen
Board of Finance